



MAHARASHTRA NATIONAL LAW UNIVERSITY MUMBAI

(Established on 27th June 2014 by Government of Maharashtra under Act VI of 2014)

2nd and 6th Floor, MTNL-CETTM Building, Technology Street, Hiranandani Gardens,
Powai, Mumbai, Maharashtra - 400 076.

RECRUITMENT ADVERTISEMENT

WALK-IN INTERVIEW

Maharashtra National Law University Mumbai invites eligible candidates for **Walk in Interview** for the below mentioned position on Annual Contract-Consolidated pay.

Sr. No.	Name of the Post	No. of posts and category
1	Hostel Warden (Female)	02 (01 General & 01 SC)

We are pleased to invite you for the Walk in Interview scheduled on 16/10/2026 at 10.30 am onwards.

For more information visit the University Website: www.mnlumumbai.edu.in

Dated: 10th October, 2026

Registrar
Maharashtra National Law University

Hostel Warden (Female)

➤ Essential Qualification:

- Graduation from a recognized University
- Working knowledge of computers.
- Proficiency in the English Language, including communication skills.

➤ Desirable:

- A Diploma or Certificate of a minimum of 6 months in Housekeeping/Home Science or any other relevant subject from a recognized educational institute.
- Knowledge of Bookkeeping to maintain: Stock Register, b) Basic Computer knowledge c) Maintenance of Registers) Attendance registers of students e) Handling hostel staff and domestic helper.
- Post-graduation in any stream.
- Minimum three years' experience in a similar field/ area (a certificate to this effect as proof of the same should be submitted)

➤ Nature of Duty: Full Time (Residential Service)

➤ Age – 30 to 45 Yrs

➤ Salary: Rs. 30,000/- to Rs. 50000/-



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General Terms & Conditions:

1. Candidates shall bring following original documents at the time of the interview, along with two sets of xerox copies of all the documents
 - i. Documents related to educational qualifications, such as Degree/ Diploma certificates, Statement of Marks, other certificates of the relevant examinations (both side photocopies of the Statement of Marks) and any other certificates relating to the educational qualifications.
 - ii. Certificate/s of experience issued by the competent Authority
 - iii. Birth / SSC certificate or other Government document as a proof of date of birth
 - iv. In case of change in name of the candidate, a copy of Government Gazette or any other appropriate certificate.
2. Qualifications, relevant experience and age shall be considered as on the last date of receipt of application.
3. Candidates furnishing incorrect or false information shall stand disqualified at any stage, even after appointment.
4. Candidates should check the eligibility criteria carefully while appearing the interview. Not eligible candidates will be disqualified at any stage of the recruitment process, even after selection.
